

DOSHI & SHAH

Chartered Accountants

: PROFILE :

1	NAME OF THE FIRM	DOSHI & SHAH Chartered Accountants
2	DATE OF ESTABLISHMENT	25/11/2010
3	CONSTITUTION	Partnership Firm
4	NAME OF THE PARTNERS	CA. Hardik H. Shah CA. Pinkal J. Doshi
5	MEMBERSHIP NO. OF ICAI	Hardik H. Shah – 132659 Pinkal J. Doshi – 135113
6	FIRM REGISTRATION NO OF ICAI	131409W
7	DATE OF ENROLMENT AS MEMBER OF ICAI	Hardik H. Shah – 25/05/2009 Pinkal J. Doshi – 05/02/2010
8	H.O. ADDRESS WITH TELEPHONE NO, E-MAIL ID & WEBSITE	C/604, Siddhivinayak Towers, Nr. Kataria Arcade, B/h. DCP Office, Off. S.G. Highway, Makarba, Ahmedabad – 380051 (O) – 079 – 48011620, (M)- 9328726826, 9377510516 E-mail : doshiandshah@gmail.com Website: www.doshiandshah.com

9 ABOUT US :

The Firm is started by **HARDIK SHAH** and **PINKAL DOSHI** with the aim of “Client friendly” services and to maintain highest skills, efficiency and ethical standards and providing value added professional services in various fields of Taxation, Company Law, Project Finance, Service Tax, Statutory audit, Internal audit, Bank Audit, System Audit. We believe in upholding the highest standards of business ethics with timely services of our clients with value addition and good quality. The firm is working with the aim to achieve growth in Chartered Accountancy field and to strive the best for their client.

10 KEY PERSONS :

HARDIK SHAH FCA, DISA, B.COM	He cleared CA final in November 2008. He has done Articleship from Mumbai. He looks area of Project Finance, VAT, Audit & Service Tax. Holding Certificate of practice since 25/05/2009.
PINKAL DOSHI FCA, B.COM	He cleared CA final in May 2008. He has done Articleship from Mumbai. He looks area of Income Tax, TDS, Audit & Company Law. Holding Certificate of Practice since 05/02/2010.

11 SERVICES OFFERED :

Income Tax	<ul style="list-style-type: none">➤ Preparation and filing of Income Tax returns of Individuals, HUF, Partnership Firms, Pvt Ltd companies & Trust etc.➤ Handling of Scrutiny Assessment matters before Concerned Authority➤ Preparation and filing of E-TDS Return and Preparation of Form No - 16/16A
Project Finance	<ul style="list-style-type: none">➤ Preparation of CMA Data for term loan, working capital and any other business loans➤ Preparation of necessary business profile of clients➤ Preparation of project report, negotiating with bank for better terms and reduction in cost of interest
Audit	<ul style="list-style-type: none">➤ Preparation of TAX Audit Report as per Income Tax Act,1961➤ Preparation of Company Audit Report as per Companies Act,1956➤ Carry out Internal Audit of Corporate & Non Corporate clients➤ Carry out Stock Audit➤ Preparation of Trust Audit & Co-Op. Housing Society Audit➤ Carry out System Audit as per Information Technology Act, 2000
Company Law	<ul style="list-style-type: none">➤ New Company Formation Procedure➤ Carry out Search Report➤ Preparation and Filing of Forms related to Charge
Service Tax	<ul style="list-style-type: none">➤ New Registration before Service Tax Authority➤ Filing of Service Tax Returns & Notices etc.➤ Preparation of Various Excel sheet for Service Tax matter
VAT	<ul style="list-style-type: none">➤ New VAT & CST Registration Procedure➤ Preparation AND Filing of VAT Returns & timely payment of VAT➤ VAT/CST Retainer ship of Corporate & Non Corporate clients➤ VAT Audit and other matters of Scrutiny

12 HARDWARE AVAILABILITY :

- 9 – Computers, 2 – Printer , 1 – Scanner & 1 – External Hard disk for Back up

13 SOFTWARE AVAILABILITY :

- Tally ERP.9 – Accounting Software
- SPECTRUM – Income Tax Software & E-TDS
- SATVAT – VAT/CST Software
- M.S. Office
- Quick Heal – Anti Virus Software

14 STAFF AVAILABILITY :

- 7 – Audit Assistant
- 2 – Subordinate Staff